

Flex EMS Supplement Final Report

(FY22 funded projects)

Instructions

The FY 2022 funded EMS Flex Supplement project requires a **Final Report** due 90 days after the budget period end date – November 29, 2024.

This report should cover all past budget periods (September 1, 2022 – August 31, 2024).

The outline below describes the required sections and content for the Flex EMS Supplement Final report. Prepare the report in .docx or .pdf format and upload the file(s) to the Electronic Handbooks (EHB) reporting task. The report itself should be brief, strive for five-six pages (work plan and budget do NOT count toward the page limit).

The information from these reports will be used to inform future program direction, identify best practices and promising interventions that can be shared with Flex program stakeholders.

Please direct any questions to the EMS Program Coordinator, Tahleah Chappel (tchappel@hrsa.gov).

Final Report Sections:

Purpose

- Briefly (1-2 paragraphs) describe the purpose/goal of your project.
 - You may find it helpful to use part of the abstract submitted with your initial application to help you put this together.

Key Partners

- Provide a list of the key partner organizations you worked with to accomplish the goals of your project.

Current Status

- How many EMS agencies participated for the duration of the project? For those agencies that may have dropped out, what did you do to try to get them to stay in the project, when did they drop out, and what was the reason they dropped out?
- Describe what you are most proud of with this project related to quality improvement, and why (this can be clinical quality and/or operational quality improvement).
- Describe what you are most proud of with this project related to increasing accurate data reporting, and why.
- What are the top three lessons that your project team has learned regarding implementing this type of project within rural EMS agencies?
- What are the top three lessons that the participating agencies learned from this project?

Work Plan

- Attach a completed copy of your final work plan as an attachment that clearly shows whether the activities listed were accomplished or not.
- Ensure all outcome measures are included in your work plan spreadsheet.

Challenges

- What was the biggest challenge with this project and how did you overcome (or try to overcome) it?

Sustainability (provide an answer to only 1)

- If your project is continuing, how is it being sustained?

OR

- If your project is not continuing, briefly explain why.